

Form d6) Description of Approach, Methodology, Work and Training Plan

The Bidder is requested to provide in each chapter of the current document, the following information.

1.1 Work Plan and Implementation Schedule

[In this document the Bidder shall explain the proposed approach to the assignment, methodology for carrying out the activities and obtaining the expected output. The Bidder shall propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by GARC), and delivery dates, taking into account GARC requirements, especially Project Milestones specified in "Annexure I Scope of Supply", by means of a detailed implementation schedule. The implementation schedule should at least include –

- *The date of submission of the layout, schematics of all subsystems and details of interfaces with civil works and general utilities required for the proper installation of the equipment supplied, within four weeks from the award of work.*
- *The dates for submission of detailed project for approval*
- *The dates for preacceptance testing*
- *The dates for shipment*
- *The dates for starting installation*
- *The dates for acceptance testing*
- *The dates for training*
- *The dates for commissioning/Handover*

1.2 Responsibilities in front of third parties equipment

[In this chapter, the Bidder shall explicitly commit to the requirements referring to the Responsibilities to be taken by the Bidder regarding the equipment manufactured by third parties regarding the manufacture and installation of the equipment]

1.3 Letters of Partnership

[In this chapter, shall attach a Letter of Partnership, duly signed, for all and each of the manufacturers involved in the project, where the Partners shall explicitly commit to all the requirements appearing in Annexure III point 1.1]

1.4 Project Implementation Team

[In this chapter the Bidder shall provide Implementation layouts for each site based on the layout of the facilities included in the current tender, in the document "Annexure II - Sites Description". The Bidder shall incorporate his implementation proposal in the given layout and submit as part of this Form along with his bid.]

1.5 Training Plan

[In this chapter the Bidder shall give a detailed explanation on the Training Plan with respect to (i) Pre-acceptance Training, (ii) Installation and Commissioning Training, and (iii) On-Job Training, included in the Offer, specifying what specific skills the representatives from GARC will develop, duration of each part of the training and program.]

1.6 Requirements on Civil Works and Utilities

[The Bidder is required to provide, along with his Offer, his requirements with respect to civil works and general utilities, like

- a. Validation of parent building and layouts*
- b. Requirements on electrical connections*
- c. General Utilities Requirements (Power and Earthing, Air Conditioning, Ventilation, etc)*

1.7 Project Implementation Team

[In this chapter the Bidder shall explain the organisation structure among himself and the different third parties involved in the project.

The Bidder should propose the structure and composition of the team which shall work on implementation of this project. The Bidder shall designate a Project leader who shall be overall responsible for execution of the project and shall act as a single contact point for GARC. The Project leader shall be a person with adequate experience in installation and application of equipment. The resume of the Project Leader as well as the Site Leaders and members of the project implementation team, and technical project leader for each technical partner shall be provided under this chapter along with details of their experience, skill set, training received, etc, as per the Proforma for Curriculum Vitae (see below). The Bidder shall also provide information on the proposed roles of each of the team members, including the Site Leaders and when the Bidder proposes to deploy them during the assignment.

The same applies to the different Technical Partners. For each one of them, the Bidder shall provide the names and resumes of the key staff involved in the implementation of the labs, as well as the

organisation among the different parties and the way the Bidder is taking the responsibility.]

1.8 Training Plan

[In this chapter the Bidder shall give a detailed explanation on the Training Plan with respect to (i) Pre-acceptance Training(Not Required), (ii) Installation and Commissioning Training, and (iii) On-Job Training, included in the Offer, specifying what specific skills the representatives from GARC will develop, duration of each part of the training and program. This program shall be according to the requirements appearing in "Annexure I Scope of Supply"]

1.9 Pre-acceptance and Acceptance Programs

[In this chapter the Bidder shall give a detailed explanation on the proposed pre-acceptance and acceptance program, according to its manufacture and shipment plans. This program shall be according to the requirements appearing in "Annexure I Scope of Supply" and "Annexure VI Acceptance Criteria", and the Bidder is requested to reproduce the latter in this chapter and accept them, and to explain the pre-acceptance and acceptance programs. The tests to be performed, what results will be measured and how, and all detailed information on both factory preacceptance and on-site final acceptance should be explained here.]

PROFORMA FOR CURRICULUM VITAE

1. **Name of Staff** [*Insert full name*]: _____

2. **Date of Birth:** _____ **Nationality:** _____

3. **Education** [*Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment*]: _____

4. **Training** [*Indicate significant training obtained*]: _____

6. **Countries of Work Experience:** [*List countries where staff has worked in the last ten years*]: _____

7. **Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]: _____

8. **Details of Tasks Assigned for this Assignment** [*List all tasks to be performed under this assignment*]:

9. **Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned**
[*Among the assignments in which the staff has been involved, indicate the assignments that best illustrate staff capability to handle the tasks listed under point 8.*]

10. **Employment Record** [*Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment : dates of employment, name of employing organization, positions held.*]: