



GLOBAL AUTOMOTIVE RESEARCH CENTRE

NOTICE INVITING TENDER

FOR

“Tender for Hiring of 32 Seater (Non A/C) Bus and 18 & 12 Seater (Non A/C) Tempo Traveler for GARC Staffs”

AT

GARC (CHENNAI)

Tender No: 10/NATRiP/GARC/ADMIN/2019-20/279

Global Automotive Research Centre (GARC)
Plot E-1, Oragadam Industrial Growth Centre Oragadam, Mathur Post,
Sriperumbadur, Taluk, Kanchipuram District-602105
Email: rajeswar.tripathy@garc.co.in
Ph: 044-27143500



GLOBAL AUTOMOTIVE RESEARCH CENTRE
(A Registered Society under Ministry of Heavy Industry and Public Enterprise)

NOTICE INVITING TENDER

General Instruction:

Global Automotive Research Centre (GARC) is one of the State of Art Test Centre established by Ministry of Heavy Industries and PE, Govt. of India (under NATRIP), located at Oragadam near Chennai, Tamil Nadu. GARC has been authorized as Test Agency under CMVR 126 by Ministry of Road Transport & Highways, Govt. of India. GARC has the full-fledged R&D and Homologation Test Facilities including the Test Tracks to certify all categories of vehicles, systems and components as per National and International standards. Also GARC has got the accreditation from NABL as per ISO/IEC 17025:2005 for General Requirements for the Competence of Testing and Calibration Laboratories for its Certification Lab.

GARC invites sealed bids "Tender for Hiring of 32 Seater (Non A/C) Bus and 18 & 12 Seater (Non A/C) Tempo Traveler for GARC staffs"

The NIT details are mentioned below:

TENDER NO.	10/NATRIP/GARC/ADMIN/2019/279
MODE OF TENDER	<ul style="list-style-type: none"> • Part A - Technical Bid • Part B - Price Bid to be downloaded from www.garc.co.in (or) www.natrip.in , (or) https://eprocure.gov.in/epublish
Date of NIT available to parties to download	From 04 th January 2020 (10:00 hrs) Till 18 th January 2020 (15:00 hrs)
Cost of Tender documents	Free of cost
Last date of submission of EMD	<ul style="list-style-type: none"> • 18th January 2020 (15:00 hrs) – (to be submitted along with technical bid) • ₹ 63,000.00/- (Rupees Sixty Three Thousand only) in favour of Global Automotive Research Centre • If registered under "Micro & Small Enterprises (MSEs), supporting documents need to be submitted to avail exemption from Earned Money, subject to verification of certificate.
Date & time of opening of Part-A - Technical Bid Part-B - Price Bid	18 th January 2020 (15:30 hrs) To be communicated separately.
Validity of bids	90 days from the date of bid opening



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Sealed quotations addressed to the **Procurement Officer, Global Automotive Research Centre (GARC) at Plot E-1, Oragadam Industrial Growth Centre Oragadam, Mathur Post, Sriperumbudur, Taluk, and Kanchipuram District-602105** should reach latest by 03:00 pm on 18th January 2020. The bids should be delivered at GARC within the stipulated date and time. The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason and the decision of the Competent Authority of this office shall be final and binding.

Bids sent telegraphically or through other means of transmission (telefax, email etc.) which cannot be delivered in a sealed envelope shall be treated as defective, invalid and shall stand rejected.

GARC shall not be responsible for any postal/courier delays for non-receipt /non-delivery of bids or due to wrong addressee.

For GARC

Procurement Incharge



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INSTRUCTION TO BIDDERS:

1. Bidders are required to submit their Bid in Two Bid System

- i Technical bid consisting of all technical details along with commercial terms and conditions; and Financial bid indicating item-wise price for the items mentioned in the technical bid.
- ii The technical bid and the financial bid should be sealed by the bidder in separate covers duly super-scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super-scribed.
- iii The technical bids are opened at the first instance and evaluated. At the second stage, financial bids of only these technically acceptable offers are opened with intimation on the date and time of opening the financial bid.
- iv The bidder is expected to examine all instructions, Forms, Terms and Conditions in the Tender document. Failure to furnish all information required by the Tender document or submission of a tender not substantially responsive to the Tender document in every respect will be at the bidder's risk and may result in rejection of his bid.
- v The bidder shall check the pages of all documents against page number given in indexes and, in the event of discovery of any discrepancy or missing pages the bidder shall inform GARC. In case the bidder has any doubt about the meaning of anything contained in the Tender document, he shall seek clarification from GARC before submitting his bid.
- vi Bids and all accompanying document shall be in English language only.
- vii While all efforts have been made to avoid errors in drafting of the Tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender documents shall be entertained.
- viii Addendum / Corrigendum (if required) to the Bid document may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc.
- ix The Bids will be opened at GARC - Headquarters on specified date and time in the presence of Bidders or their duly authorized representatives who choose to remain present at the time of opening the Bids. A letter of authorization shall be submitted to GARC, by the Bidder's representative before the opening of Bids. Absence of bidders or their duly authorized representatives shall not impair the legality of the bid opening process. All bidders or their duly authorized representatives shall be required to sign the main bid envelopes by way of



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the Procurement Committee representative shall open the bid envelope. This will not give any right to the bidder to claim that he is successful in the bidding process. Bid envelopes shall be required to sign by all the authorized representatives and the same will be kept under the custody of GARC. Refusal to sign on any of the bid envelopes by any of the bidder or his duly authorized representative may disqualify him from the process at the discretion of members of the Committee present at the time of opening of the Bids.

- x The rate should be quoted both in words and figures on our prescribed format duly signed & stamped by the bidder. All statutory deductions shall be applicable while releasing payments.
- xi Prospective bidder requiring any clarification of the Tender Document may communicate to the email id: rajeswar.tripathy@garc.co.in

2.

S No	Description	No. of Seats	Make
1.	STAFF BUS (Non- AC)	32	TATA MARCOPOLO/ ISUZU/MITSUBISHI
2.	TEMPO TRAVELLER (Non- AC)	12 & 18	FORCE MOTORS

SCOPE OF WORK OF THE CONTRACTOR

Pick and drop of staff members from destinations to the office premises of Global Automotive Research Centre, Oragadam to and fro.

The Bus service will be provided six days in a week for 1st and 3rd week (Monday to Saturday) and 5 days a week for 2nd and 4th (Monday to Friday). The service may be extended in weekly holidays and Govt. holidays, if required by GARC within the stipulated monthly running mileage. (24-25 days in a month)

Timing: The bus should start picking up the respective staff members from the route (to be decided) at such time to reach office before commencement of working hours at 8:30 AM and should drop back through the same route after office hours.

Any delay in reaching the office by 15 minutes will invite a penalty of ₹ 500/- provided there are no major traffic and rain issues.



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S No	BUSES	ROUTES	KM/one way
1.	ROUTE 1	Medavakkam to Oragadam	Approx. 37 KM
2.	ROUTE 2	Koyembedu to Oragadam	Approx. 50 KM
3.	ROUTE 3	Tambaram Railway Station to Oragadam (via, perungalathur/ vandalur bridge)	Approx. 21 KM

Global Automotive Research Centre (GARC), Oragadam intends “Hiring of 32 Seater Non A/C Bus and 18 & 12 Seater Non A/C Tempo Traveler for GARC staffs” as per the following terms and conditions:-

1. QUALIFYING CRITERIA:

The following requirements are to be fulfilled for consideration and participation:

- The bidder should be sole proprietors or registered firm /company or registered travel agency or registered tour operator.
- The vehicle bus & tempo traveler should be registered as commercial vehicle with RTO.
- The bidder shall submit full details of the vehicle that can be assigned in their favour and shall give a clear declaration that the firm will be able to supply brand new vehicle.
- The bidder should have at least three years of experience in the Transportation service with at least three clients from reputed firms. Documents conforming to this requirement to be submitted along with your quotation.
- The bidder shall be registered for GST & Income Tax.

2. Minimum Eligibility Criteria: Documents to be submitted along with the bid:

The bidders whose bid meet the following criteria would only be considered as responsive and evaluated by GARC.

i. MEC 1: -

Legal Valid Entity:

The Bidder shall necessary be a legal valid entity either in the form of Proprietary/Private Partnership/Private/Govt./ Public/Autonomous. In form of JV/Consortium not permitted.



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List of acceptable documents: -

- a) License certificate of the firm
- b) Details of the firm
- c) Copies of Income Tax Registration/PAN Card, GST registration,
- d) The firms should have at least 10 nos. of tempo travelers/buses registered in the name of the firm: (Attested copies of RC to be enclosed).
- e) Document showing proof of ownership in case of own vehicles or in case of lease/hold vehicles a power of Attorney/Affidavit, authorizing the bidders to use the vehicles for hiring on stamp paper duly notarised, will have to be submitted.
- f) any other statutory requirements, etc.,

ii. MEC – 2: Financial Capabilities

Average Annual financial turnover during the last 3 years, ending 31st March (FY 2016-17, 2017-18 & 2018-19) of the previous financial year, should not be less than Rs. 9 lakhs per annum.

List of acceptable documents: Copy of audited balance sheet/Annual report/Certificate of the Chartered Accountant clearly showing the Annual Turnover of relevant F. Ys/income tax returns.

iii. MEC-3 : Experience

Bidder should have at least minimum 3 years of experience of deploying/ supply of transport.

Acceptable Documents: Success satisfactory certificate from clients

iv. MEC-4 : Similar work

Experience of having successfully completed similar works during last 3 years ending last day of month previous to the one in which applications are invited should be either of the following: -

- i. Three similar services each costing not less than the amount equal to Rs. 12.00 Lacs
Or
- ii. Two similar services each costing not less than the amount equal to Rs. 15.00 Lacs.
Or
- iii. One similar service costing not less than the amount equal to Rs. 18.00 lacs.

*Similar Services – Supply /deploying of Transport.



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Acceptable Documents: Performance certificate from clients for having successfully completed the jobs as specified above.

Note: All the pages of this NIQ document and enclosures shall be duly signed by the bidder. Quotation not adhering to the prescribed format or not meeting the minimum eligibility criteria is liable to be rejected summarily.

2. The contractor/bidder shall specify the amount of charges by it towards Service charges/overhead/Commission and GST etc.
3. If on the basis of the report of GARC, GARC finds that the work/service rendered by the contractor/bidder is found unsatisfactory, GARC, without any notice to the contractor /bidder, terminate the contract forthwith. The letter communicating such termination of the contract shall be served on the contractor/bidder in person or by registered post at the address mentioned in this contract or on the last known address.
4. Without prejudice to the right of GARC for termination of the contract as mentioned in the preceding paragraph, this contract may be terminated by either party by giving one month's written notice to the other party.
5. The contractors/bidders are required to submit two bids i.e. technical bid and financial bid in the prescribed format respectively.

The date of opening of financial bids will be intimated later on to the technically qualified bidder.

a. The Bids will be opened at GARC office at the date and time mentioned in Tender / corrigendum in the presence of Bidders or their duly authorized representatives, who choose to remain present at the time of opening the Bids. A letter of authorization shall be submitted to GARC, by the Bidder's representative before the opening of Bids. Absence of bidders or their duly authorized representatives shall not impair the legality of the bid opening process. All bidders or their duly authorized representatives shall be required to sign the main bid envelopes by way of confirmation of sealed bid status at the time of opening of bids. After identification signing, the Procurement Committee representative shall open the bid envelope. This will not give any right to the bidder to claim that he is successful in the bidding process. Bid envelopes shall be required to sign by all the authorized representatives and the same will be kept under the custody of GARC.

b. Refusal to sign on any of the bid envelopes by any of the bidder or his duly authorized representative may disqualify him from the process at the discretion of members of the Tender opening Committee present at the time of opening of the Bids.



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6. The rates must be written both in figures and in words on our prescribed format duly signed & stamped by the bidder. Correction if, any are to be made by crossing out, initialing, dating and re-writing. In case of discrepancy between the words and figures, lower of the two shall prevail. All overwriting /cutting, insertions shall be authenticated and attested. All statutory deductions shall be applicable while releasing payments.
7. Rates/quotations should be signed by the Tenderer with its current business address and PAN.
8. The Tenderer shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same.
9. Financial bids of only those bidders, which are technically qualified, will be opened thereafter in the presence of interested bidders, who may wish to be present.
10. The bidder will have to submit an **EMD of ₹ 63,000.00/- (Rupees Sixty Three Thousand only)** in the form of DD/RTGS/NEFT in favour of **Global Automotive Research Centre'** payable at Indian Bank, Padappai, Bank A/C No. 919074447, IFS code –IDIB000P160 **along with technical bid**. The earnest money shall bear no interest. Quotation received without the requisite EMD will be liable for rejection.
11. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidders withdraw or the details furnished in Annexure -I &II are found to be incorrect and false during the tender selection process. EMD of selected bidder will be returned on furnishing Performance Security.
12. The successful bidder on award of contract will have to submit a **Performance Security deposit (@5% of the contract Sum for year)** in the form of demand draft/Bank guarantee as per GARC format from a nationalized bank. This security deposit shall be forfeited in the event of violation of any of the terms and conditions of this tender by the bidder or in the event of any verifiable complaint of non-payment of minimum wages as per law. The security deposit so deposited shall bear no interest.
13. The tender details are also available GARC & NATRIP Websites and can be downloaded from www.garc.co.in (or) www.natrip.in (or) <https://eprocure.gov.in/epublish>
14. GARC reserves the right to reject any or all tenders or cancel the Tender Inquiries without assigning any reason whatever.



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COVERING LETTER

COVERING LETTER WHICH MUST BE SUBMITTED BY THE TENDERER/BIDDER DULY FILLED IN, SIGNED AND STAMPED WITH NIT NO. 129/NATRIIP/GARC/ADMIN/2019/276

Ref:

Date:

To
The Procurement Officer
Global Automotive Research Centre
Plot E-1, Oragadam Industrial Growth Centre
Oragadam, Mathur Post,
Sriperumbudur, Taluk,
Kanchipuram District-602105

Part-A: Technical Bid:

The following documents must be duly filled in, signed and stamped

1. The copy of bidder info (Annexure-I)
2. Payment Acknowledgement Slip of RTGS/ NEFT transaction towards Earnest money of **EMD of ₹ 63,000.00/- (Rupees Sixty Three Thousand only)** in the form of RTGS/ NEFT No..... datedin favor of **Global Automotive Research Centre**' payable at Indian Bank, Padappai, Bank A/C No. 919074447 IFS code –IDIB000P160 IFS code – SBIN0020446
3. The tender terms and conditions duly signed and stamped on each page in token of acceptance of the same in its entirety.
4. List of present orders in hand
Copy of Partnership Deed/Memorandum of Articles of Association by partnership firms/companies duly attested. In case of partnership deed, the same is registered/not registered.
5. In case of firm registered with MSME, Certificate from MSME (NSIC Certificate) clearly specifying the date of registration alongwith starting of manufacturing process and



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specifying the date of registration alongwith starting of manufacturing process and whether it is registered under ST/SC. The firms registered with MSME will also have to submit a copy of Udyog Aadhar Memorandum

6. Notices & corrigendum, if any will be published on www.garc.co.in, www.natrip.in & <https://eprocure.gov.in/epublish> during the tender process.

2. Prescribed Format:

Quotation shall be submitted in the prescribed format (Annexure I & II) along with the stamped and signed copy of this NIQ. Quotations not adhering to the prescribed format are liable to be rejected summarily.

3. Bid Price:

- I. Rate quoted in any other format /sheet will not be considered. Rate should be quoted in enclosed sheet (Annexure II) in English figures & words without any overwriting, corrections, errors, omissions etc. Any corrections in bid or rate sheet are required to be signed by the bidder otherwise quotation may be rejected summarily.
- II. The price quoted by the bidder shall remain fixed during the entire period of the contract and shall not be subject to variation on any account. A quote submitted with an adjustable price quotation will be treated as non-responsive and rejected.

4. Submission of Bid:

- a. The bids should be duly sealed and addressed to "The Procurement Officer, Global Automotive Research Centre (GARC), Plot E1, SIPCOT Industrial Growth Centre, Oragadam, Mathur Post, Sriperumputhur Taluk, Kanchipuram Dist – 602 105, Tamil Nadu, India should reach latest by 03:00 p.m on 18.1.2020.
- b. Any bid received after the specified time and date for submission of bids shall be rejected.

5. Award of Contract:

NATRIP shall consider placement of letter of intent to that bidder whose offer has been found technically, commercially and financially acceptable. The bidder shall give his acceptance and



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sign and execute an agreement with NATRIP in a stamp paper equivalent to Rs. 100 (Rupees Hundred only) within 7 days of the issue of the letter of intent.

6. Signing of Contract:

Signing of Agreement shall constitute the award of hiring contract on the bidder.

7. Annulment of Award:

Failure of the successful bidder to comply with any of the NIQ/contract conditions shall constitute sufficient ground for the annulment of award in which event GARC may make the award to any other bidder at the discretion of GARC or call for new bids.

8. Right to Accept or Reject:

- a. GARC shall reserves to itself the right to accept or reject any bid or to accept whole or a portion of quote as it may deem fit, without assigning any reason.

9. Termination of Contract:

- 9.1 GARC may, without prejudice to any other right/remedy for breach of contract, terminate the contract in whole or in parts.
 - a) If the contractor fails to arrange the supply of vehicle within the period specified in the contract or any extension thereof granted by the GARC.
 - b) If the contractor fails to perform any other obligations under the contract agreement.
- 9.2 GARC may, without prejudice to any other rights under the law or the contract provided, get the hiring done at the risk and the cost of the contractor, in the above circumstances.
- 9.3 Notwithstanding anything contained herein, GARC also reserves the right to terminate the contract at any time or stage during the period of contract, by giving notice in writing without assigning any reason and without incurring any financial liability to the service provider/contractor.

10. Termination for Insolvency:

GARC may also by giving written notice and without compensation to the service provider/contractor terminate the contract if the service provider becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action or remedy as hirer.



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11. Miscellaneous Conditions:

- 13.1 GARC reserves the right to counter offer price against price quoted by the bidder.
- 13.2 GARC reserves the right to disqualify such bidders for a suitable period who fail to honor their bid without sufficient ground.

12. Terms of Payment:

- a. No Advance will be made for the service provided by the contractor and the payment will be made only on monthly basis on preparation of bill after deducting statutory taxes. Monthly bills shall be submitted in duplicate to the GARC along with the copy of the log book vehicle wise (Log Book should be duly signed by the user and the driver of the vehicle).

13. Duration of the Contract:

Normally the contract will be awarded for one year. However, extension for the 6 months will be considered keeping in view various factors such as prevailing market rates, satisfactory performance of the firm. Extension in excess of 6 months may be executed on mutual agreement.

14. Other Conditions:

- a. Any liability under any Act or Statute shall be of the contractor and under no circumstances shall GARC assume responsibility.
- b. The engagement and employment of drivers and payment of wages to them as per existing provisions of various labour laws and regulations is the sole responsibility of the contractor. Any breach of such laws or regulations shall be deemed to be breach of this contract.
- c. No sub-contracting is permissible. The bidder should own either self or on lease minimum no. of vehicles as required of the same or similar model as mentioned in this NIQ (not older three years) and must be duly certified for its fitness by RTO.
- d. Bus will ply on route with halt and time as specified by GARC.



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- e. The contractor shall assign the job of driving of hired vehicles to experienced drivers having appropriate license and also assume full responsibility for the safety and security of officers/officials as well as essential store items while running the vehicle by ensuring safe driving. GARC shall have no direct or indirect liability arising out of such negligent, rash and impetuous driving and any losses caused to NATRIP have to be suitably compensated by contractor.
- f. The contractor shall send the vehicle for periodical servicing to avoid any breakdown and/or cause inconvenience to the staff, at the cost of the contractor, GARC will not pay any mileage run for such servicing nor any deduction be made for the duration involved in such servicing.
- g. The cost of Fuel, lubricants, repairs, maintenance, taxes, insurance etc. will be to the bidder's liability.
- h. The Drivers and vehicle should be covered by insurance and the payment of compensation shall be the responsibility of the contractor.
- i. NATRIP shall have no responsibility on account of any accident to the person, material, bidder's staff, fire etc. and no damage / compensation shall be paid to the contractor on this account.
- j. The bidder will ensure that the vehicle will carry only staff and other passenger of GARC. No outside passenger / material should be permitted / found boarded in any case.
- k. One Logbook to be kept in the vehicle under the custody of driver for verification with company records.
- l. Regular checking of meter by the designated transport authority/reputed Third Party may be done by the contractor and requisite certificate may be shown to GARC as and when demanded.
- m. TDS applicable will be deducted from the payable amount of the bill.
- n. The contractor shall abide with all local/municipal/sate/central laws and regulations.
- o. The drivers shall be provided working mobile phone at the cost of the contractor, so as to enable the GARC office to contact them as and when required during their service.



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- p. Payment of all kinds of Government taxes or duties for supplying vehicles in Tamil Nadu will be the liability of the contractor.
- q. Tampering of meter reading, vehicle usage timings overwriting of summary/log book sheets and misbehaviour by the drivers while on duty shall be viewed seriously and may lead to even cancellation of the contract at the discretion of GARC Officials.
- r. The Service provider/contractor shall not engage any person below the age of 18 years.
- s. Vehicles up-keep shall be in good condition along with good and clean Seat covers & curtains. Vehicles so hired may be inspected by any officer of NATRIP.
- t. **Counting of Distance:** The counting of distance will be effective from the starting point of service as decided and closing at GARC. Similarly it starts from GARC in evening and closes at the point where our last staff leaves the bus.
- u. **Accuracy of Meter reading:** The accuracy of meter reading should tally with the actual distance of run at any instant and controlling / authorized officer shall have full power to check up the meter for its correctness and to take action to recover the actual loss to the GARC.
- v. **Drivers:** Driver should have a valid HMTV license, and well turned out for duty. In case the driver is changed, it should be brought to the notice of management. Medical certificate is mandatory
- w. The vehicle should not be more than three years old.
- x. **Penalties:**
- I. In case of break down, vehicles have to be replaced by other immediately or within not more than one hour. In case of non-availability of suitable vehicle a penalty may be imposed. If the number of break down exceeds three times in a month, a penalty of ₹ 3000.00/- per break down shall be imposed.
 - II. In case of non-availability of vehicles penalty of ₹ 6000.00/- shall be imposed.
 - III. In case of meter found faulty, the vehicle with faulty meter should be repaired immediately. The controlling / authorized officer shall have full powers to check up the meter and to take action to recover the actual loss to the GARC.



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- IV. In case of late reporting of vehicle for 15 minutes a penalty of ₹ 500 per each 15 minutes delay will be levied.
 - V. In case a vehicle of lower category is provided a penalty per day will be imposed.
 - y. Payment of any Govt. Tax including service tax (GST) or duty for plying the vehicles in the service area will be liability of contractor.
 - z. In case of breach of any conditions of the contract and for all types of losses caused including excess cost due to hiring of vehicles from the market in the event of Bidder failing to provide requisitioned vehicles, or not providing vehicles, the office shall make deductions at double the rate of hiring rate (in addition to the penalty) on prorated basis from the bills preferred by the firm or that may become due to the bidder.
15. In the event of any dispute on this tender or contract, the same shall be referred to the procurement officer, GARC, Chennai or any other officer nominated by him for this purpose. The decision of NATRIP shall be final and binding on any matter pertaining to this tender or contract.



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Annexure I
Bidder Info

S. No	Particulars	Details
1	Name & Address of the Agency	
2	Telephone No:	Land Line: Mobile:
3	Please state whether the agency is Registered Co./ Proprietary / Society (Please enclose a copy of registration)	
4	Experience (Years in the field of Transport Service)	
5	Size of Fleet and Number of Employees	
6	Nature of any other business carried by your company	
7	Location of the main office from where the buses are monitored	
8	Details of buses owned by your company Make / Models / Registration No.	(Annex the details)

Authorized Signatory
[Seal]



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Annexure II
SCHEDULE OF RATES

10/NATRIP/GARC/ADMIN/2019/279 Dated: 17/12/2019

Name of the Bus Owner: _____

ROUTE NO: 1 (MEDAVAKKAM to ORAGADAM)

S. No	Vehicle	Qty	Description of Service Required	Rate (In figures and Words) in ₹
1	Bus- (Marcopolo/Isuzu/Mitsubishi) – 32 Seater Non A/C) on monthly hiring rate	01 (ONE)	1924 km/month	
			Rate for every additional km beyond 1924 km/month	
			Rate for Extra Hours	
			1924 km/month	
	Tempo Traveller (Force Motors – 18 Seater Non-A/C) on monthly hiring rate		Rate for every additional km beyond 1924 km/month	
			Rate for Extra Hours	

Note:

1. Rates should be inclusive of all taxes/duties (Central, State, and Municipal)

Signature of the Bidder:

Name of the Bidder:

Date:



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ROUTE NO: 2 (KOYEMBEDU to ORAGADAM)

S. No	Vehicle	Qty	Description of Service Required	Rate (In figures and Words) in ₹
1	Bus- (Marcopolo/Isuzu/Mitsubishi) – 32 Seater Non A/C) on monthly hiring rate	01 (ONE)	2600 km/month	
			Rate for every additional km beyond 2600 km/month	
			Rate for Extra Hours	
	2600 km/month			
	Rate for every additional km beyond 2600 km/month			
	Rate for Extra Hours			
Tempo Traveller (Force Motors – 18 Seater Non-A/C) on monthly hiring rate				

Note:

1. Rates should be inclusive of all taxes/duties (Central, State, and Municipal)

Signature of the Bidder:

Name of the Bidder:

Date:



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ROUTE NO: 3 (TAMBARAM RAILWAY STATION to ORAGADAM via Perungalathur/Vandalur Bridge)

S. No	Vehicle	Qty	Description of Service Required	Rate (In figures and Words) in ₹
	Tempo Traveller (Force Motors – 12 Seater Non-A/C) on monthly hiring rate	01 (ONE)	1100 km/month	
			Rate for every additional km beyond 1100 km/month	
			Rate for Extra Hours	

Note:

1. Rates should be inclusive of all taxes/duties (Central, State, and Municipal)

Signature of the Bidder:

Name of the Bidder:

Date:



GLOBAL AUTOMOTIVE RESEARCH CENTRE
(A Registered Society under Ministry of Heavy Industry and Public Enterprise)

Annexure III
FINANCIAL BID FORM

Ref. No: 10/NATRIp/GARC/ADMIN/2019/279 Dated: 06/01/2020

To,
The Procurement Officer,
Global Automotive Research Centre (GARC),
Plot E1, SIPCOT Industrial Growth Centre,
Oragadam, Mathur Post, Sriperumputhur
Taluk, Kanchipuram Dist – 602 105, Tamil Nadu, India

Dear Sir,

1. Having the conditions of contract and services to be provided, we, undersigned, offer to provide commercial vehicles in conformity with the conditions of contract and specifications for the sum shown in the Schedule of prices attached herewith and made part of this bid.
2. We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamp etc. and agreement will be binding on us.
3. We agree to abide by this Bid for a period of 90 days from the date fixed for Bid submission and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Until an agreement is signed and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
5. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent replacement.

Dated thisDay of 20...

Signature of

In Capacity of

Duly authorized to sign the bid for and behalf of

Witness.....

Address

Signature



GLOBAL AUTOMOTIVE RESEARCH CENTRE
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Annexure IV

DECLARATION

(To be executed on Bidder's letter head)

I/We having acquainted with the content & requirement of this Tender, do hereby accept to furnish the same in compliance with all terms & conditions. I/we have not tampered/modified the tender in any manner and breach of any such, will result in rejection of Tender and / or prosecuted.

I /We hereby declare that our Firm/Company has not been blacklisted or debarred in the past by any other Government organization from taking part in Government tenders

In case the above information found false or in case of breach of any of terms and conditions at any stage of Tender or Contract, I/We are fully aware that the Tender/ Contract will be rejected / cancelled by GARC and Payments , Bid Security (EMD), Performance Security, etc., will be forfeited.

Signature of the Bidder: _____

Name and Designation: _____

Address: _____

Contact details: _____

Place:

Date

Authorized Signatory
[Seal]